GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Fisheries Department – Organization of AP Centre for Aquaculture – Registration of a Society under A.P. Societies Act., 2001 for establishment and monitoring of Fisheries Projects like AQF,BMC, Hatcheries for Mud Crab & Sea Bass etc., - Revised By – Laws and the composition of Executive Committee of the society – Approved – Orders – Issued -

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ANIMAL HUSBANDRY, DAIRY DEVELOPMENT & FISHERIES (Fish) DEPARTMENT

G.O.MS.No. 15 Dated: 19-04-2018

Read the following:-

1. Government Memo No.390/Fish/A2/2017, Dated:24.08.2017.
2. From the Commissioner of Fisheries, Lr.No.1207/P1/ 2015, Dated:15.03.2018.

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ORDER:

In the reference 1st read above, orders were issued agreeing to the Model Bye–Laws for registering the Society in the Name of "A.P. Centre for Aquaculture" under Andhra Pradesh Societies Act., 2001; to monitor and execute the establishment of the Fisheries Projects and keep the Projects functional in Production of seed of various cultivable species to cater to the needs of the Aqua farmers in the State.

2. In the reference 2nd read above, Commissioner of Fisheries, among other things has informed that, as per the previous agreed Model Bye Laws the composition of the Executive Committee has been furnished as 21 Members and the Registration Department has suggested to reduce the members of the Executive Committee for smooth functioning of the Society. Accordingly, the composition of the Executive Committee has been reduced to 9 Members consisting of the Government officials of both Government of India and Government of Andhra Pradesh for taking decisions and for smooth functioning of the Society. He has requested the Government to approve the revised By – laws and the composition of the Executive Committee.

3. Government after consideration here by approve the revised Memorandum - By-Laws of A.P. Centre for Aquaculture with the composition of Executive Committee of 9 Members, appended as annexure to this order.

4. The Commissioner of Fisheries, A.P. Vijayawada, shall take necessary further action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GOPAL KRISHNA DWIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Fisheries, Poranki, Bandar Road, A.P. Vijayawada.

Copy to:
P.S. to M(M, AHDD&F)
P.S. to Principal Secretary to Government, AHDD&F Department.
SF/SCs.

// FORWARDED BY ORDER//

SECTION OFFICER.

Annexure

(G.O.Ms.No.15, AHDD&F (FISH) Dept., Dated:19.04.2018)

MEMORANDUM

A.P CENTRE FOR AQUACULTURE

We, the members of the A.P CENTRE FOR AQUACULTURE signed below agree to abide by the Bye Laws and Rules and giving consent to get registered under the Andhra Pradesh Societies Registration Act, 2001

PART-I

1. NAME OF THE SOCIETY : A.P. CENTRE FOR AQUACULTURE
2. ADRESS : O/o COMMISSIONER OF FISHERIES,

DEPARTMENT OF FISHERIES,
GOVERNMENT OF ANDHRA PRADESH
BANDAR ROAD, PORANKI,
VIJAYAWADA, PIN: 521 137

3. OBJECTIVES OF THE SOCIETY:

3.01 To establish Technology Development Centres in Aquaculture in various Locations within Andhra Pradesh State for development and disseminating appropriate technologies for scientific Aquaculture and supply of quality inputs for sustainable aquaculture.

3.02 To assimilate, absorb and transfer such technologies to the Farmers / entrepreneurs for its commercial application.

3.03 To establish Aquatic Quarantine facility Centre, Brood stock Multiplication centre, Hatcheries for alternative species, Brood banks etc., and to operate the units for the development of Aquaculture sector in the state.

3.04 To undertake Research and Development studies in aquaculture technologies and other practical aspects of hatchery and culture technologies for shrimp, crab, mussels, pearl oyster, Freshwater Fish/Prawn, Brackish Water Fish/ Prawn Marine Fish/Prawn etc.

3.05 To acquire from any person, firm body corporate or Government Departments or Agencies in India or abroad, technical information including Know-how, process, operating data, plans, designs, blue prints, or any other information or assistance required for promoting scientific operations in various fields of aquaculture.

3.06 To transfer such technical Know-how, plans, designs and other relevant Information for establishing aquaculture units in Andhra Pradesh State through Private Sector/Public Private Partnership (PPP).

3.07 To undertake project studies and prepare project reports for establishing aquaculture farms, hatcheries, processing plants etc.

3.08 To give consultancy and technical services to the entrepreneurs and farmers for establishing aquaculture units.

3.09 To impart training to Technocrats, Academicians, & Professionals in various aquaculture technologies developed at its centres.

3.10 To conduct pilot scale operations and to set up demonstration farms to popularize the technologies developed/ acquired.

3.11 To buy required technologies from domestic/ abroad whenever necessary.

3.12 To assist and promote in developing indigenous technologies in the field of Aquaculture activates including hatcheries, feed mills, processing and preservation.

3.13 To assist entrepreneurs in marketing their products.

3.14 To disseminate and demonstrate technologies developed or acquired, through extension, education and demonstration.

3.15 To engage consultants/ technical experts from India and abroad whenever requires.

3.16 To assist National Institutes, Agencies both in public as well as in private sectors for developing innovative technologies which are having scientific application.

3.17 To act as an agency to build, operate and transfer such technologies having techno- economic viability.

3.18 To undertake execution of Aquaculture projects entrusted by Government Agencies/Department of Ocean Development (DOD), Ministry of Agriculture, Ministry of Environment & Forest, Ministry of Commerce, Ministry of Food Processing, ICAR Institutes etc.

3.19 To undertake consultancy and project works in AP State.

3.20 To take up such activates as to re-seed and replenish the over exploited stock of the sea and other large inland water bodies through ranching with hatchery reared young ones for sustainable development of fisheries.

3.21 To introduce proven aquaculture technology of the selected species which are commercially successful elsewhere in the world and required to introduce in India. The centre will buy the technology from national or international source, blend the same under Indian conditions with local technology if available and sell the same to Indian Entrepreneurs after assuring the commercial viability.

3.22 To provide consultancy to entrepreneurs on a turnkey basis. For medium and small scale farmers regular hand on training programme on specific areas and small farmers regular hand on training programme on specific areas at different levels will be organized to transfer the technology required through aquaculture schools and trainers (consultants) programme.

3.22 To carry out studies to screen cultivable species in terms of their techno-economic viability, Market, demand, suitable environmental changes due to introduction of exotic species.

3.23 To bring out publications by collecting up-to-date information on aquaculture, compiling, computerizing and disseminating, ultimately to act as one of the referral centres of Aquaculture in the world.

3.24 To attend to the human resources development by continuous training programme.

3.25 To undertake scaling up the technologies developed in research institutes by joining hands with the concerned scientists and private industries and ensure the techno- economic feasibility of the technology.

3.26 To undertake certification of equipments, Feed, Seed, Chemicals, Anti-biotics, Drugs, Probiotics, process technologies treatment systems etc.

3.27 To assist the State Governments to prepare master plans, establishment of Aquaculture Estates, Ecological and Environmental studies etc.

3.28 The society shall function on no profit no loss basis, but it shall create surplus reserve funds for capital assets and for research and development activities in any State in India relevant to its objectives.

3.29 The society will have the freedom to expand its activities in connected fields of Aqua- Culture and undertake projects in the state. The benefits of the society are open to all irrespective of Caste, Religion, and Sex etc.

3.30 To promote Ornamental Fish breeding & propagation for economic empowerment of Fisherwomen & unemployed youth & Aqua parks Ornamental Fish Complexes for Eco-tourism in the state

3.31 To establish District Level Aquaculture Development Agencies for propagation and to achieve sustainable production through aquaculture.

4.00 Powers to deal with funds

4.01 The society maintains a fund to which shall be credited:

a) Funds provided by the State Government, Central Government, and other Departments or agencies.
b) The fees and other charges and proceeds levied or received by the society.
c) Funds received by the society by way of grants, gifts, donations, Benefactions Bequeath as or transfers.
d) Funds received by the society in any other manner or from any other source.

4.02 The society may invest the funds not immediately required for its activities in securities authorised under the Indian Trust Act., or in fixed deposit with the nationalized bank.

4.03 The Society shall pay all expenses, preliminary or incidental to the Registration of the Society and for its Management and Administration out of its funds.

4.04 The Society shall pay all the expenses in connection with the projects, management or works that undertakes out of its funds.

4.05 The Society shall meet the expenses for buying materials, stores, and consumables which are required for the operation of the project, for running its training programmes, for the maintenance of its permanent assets including buildings and equipment's out of its funds.

4.06. The Society may arise funds with or without security or on the security of the mortgage/hypothecation/ pledge its assets or in any other manner whatsoever.

4.07. The Society may create any reserve fund, sinking fund, insurance fund etc., of any other special fund whatever for depreciation or for repairs or for any other purpose which the Society may deem it expedient to create and maintain.

4.08.The Society may nominate the Members /employees to foreign countries or employees for seeking technical assistance or investing possibilities of procuring useful information for the furtherance of the objects of the Society and also for establishing technical contacts and to pay all expenses incurred on such visits by its

members or employees, subject to approval by the Executive Committee.

4.09. The Society may establish, maintain and manage residential facilities required for furtherance of its objects.

4.10 The Society may purchase, take on lease, hire, or acquire, by any other means:

a. Movable and immovable properties which are necessary or convenient for achieving its objects.
b. Improve, manage, develop, exchange, or let on lease, the properties which are vested in it.
c. Deal with any property belonging to or vested in the Society in any manner deemed fir for advancing the objects of the Society provided that the prior approval of the Department of Fisheries, AP is obtained for the sale or permanent transfer of any immovable property
d. Negotiate and enter into contract on its behalf and vary and rescind such contracts, and sign and execute and deliver such contracts deed and instruments as may be necessary provided prior approval of the Society, and the Govt, of AP and Department of Fisheries, for any contracts with National, International Institute or Agencies, foreign Government or other foreign parties.
e. Make rules and regulations and byelaws for the conduct of the affairs of the Society to add, amends, vary and rescind any of them from time to time.
f. Constitute such committee or committees as it may deem necessary for transaction
g. Delegate any of its powers to the Executive Committee or to any other Committee or Committees constituted by it.
h. Do such things and take such steps as may be necessary, incidental, or conductive to the attainment of all or any of its objects.

5.00. **Setting Up of Technology Centres:**

5.01. The Head Quarters of the A.P Centre for Aquaculture will be set up at O/o the Commissioner of Fisheries, AP, Vijayawada. The Spl. Chief Secretary/Prl. Secretary to Govt. of AP, AH, DD & Fisheries will be the Chairman and the Commissioner of Fisheries will be the Chief Executive Officer of the AP Centre for Aquaculture.

5.02. The Chief Executive Officer will be the Ex-officio Chairman of the Society. There will be an Executive Committee under the Chairman with adequate delegated powers.

5.03. The Executive Committee will meet frequently and review the progress of the Society.

5.04. The Chief Executive Officer of the Society is the Administrative Head of the Centre

5.05 The Project Directors/ Project Managers established under this society will function under the administrative control of the Chief Executive Officer

5.06 The Society will have full powers to create need based man power & to constitute various Committees for implementation of Projects from time to time subject to approval of the Executive Committee.

5.07 The Centre is expected to operate the production facilities, dissemination of technology, consultancy services etc., on a no loss no profit basis. However, the income over expenditure will be generated to build

up a reserve fund. The reserve fund will be utilized of further expansion of its activities and to meet unforeseen expenditure to achieve the objects of the society.

5.08 There will be a Scientific Advisory Committee, constituted by the Executive Committee, headed by an eminent Scientist, as nominated by the Executive Committee to advise the Society in scientific research and development activities including import of technologies from abroad.

5.09 All the activities of the centre will be solely for the purpose, of improving aquaculture technology for the good of the economy and that the centre will not engage itself in any business with profit motive.

5.10 If any of the objects herein before are treated as constituting business as business incidental to the objects or they are otherwise considered inconsistent with any of the objects of general public utility, such objects which are so inconsistent will be treated as modified or nonexistent to the extent of such inconsistency.

5.11 The District Level Aquaculture Development Agencies are to be established.

DECLARATION:

We, the following persons whose names, addresses and occupation are hereunto subscribed are desirous of being formed in to an association, namely **A.P. Centre for Aquaculture**, under the Andhra Pradesh Societies Registration Act, 2001.

Sl. No	Name	Address	Occupation	Designation	Signature
1	Sri Gopal Krishna Dwivedi, IAS.,	Secretariat, GoAP, Velagapudi, Amaravathi	Prl. Secretary to Govt., AH, DD & Fisheries Dept.,	Chairman	
2	Sri Rama Sankar Naik, IAS.,	O/o Commissioner of Fisheries, Govt., AP, Vijayawada	Commissioner of Fisheries, Govt., AP, Vijayawada	CEO/ President	
3	Sri P. Koteswara Rao	Principal/Addl. Director of Fisheries, SIFT, Kakinada	Principal/Addl. Director of Fisheries	Secretary & Treasurer	
4	Sri Ravindranadh Tagore	Finance Dept, GoAP, Velagapudi, Guntur Dt, AP	Dy. Secretary to Govt.,/Representative	Member	
5	Sri T.S Vishwanath	National Fisheries Development Board (NFDB), Hyderabad	Sr. Executive (Tech)	Member	
6	Dr. R. Jayaraman	Coastal Aquaculture Authority, Chennai	Director (Tech)	Member	
7	Dr. S. Kandan	MPEDA- RGCA	Project Director, RGCA	Member	
8	Dr. B. Seshagiri	Central Institute of Fresh water	Sr. Scientist	Member	

		Aquaculture (CIFA)			
9	Dr. T.V Ramana	Sri Venkateswara Veterinary University, Tirupati	Dean, Faculty of Fisheries Science	Member	

Witness:

Sl. No	Name	Address	Occupation	Designation	Signature
1					
2					

GOPAL KRISHNA DWIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT

PART – II
BYE- LAW

RULES AND BYE-LAWS OF A.P CENTRE FOR AQUACULTURE,

Department of Fisheries, Govt. of AP, Bandar Road, Poranki, Vijayawada, 521137

1. Name of the Society : **A.P. Centre for Aquaculture**

2.Address : O/o COMMISSIONER OF FISHERIES

DEPARTMENT OF FISHERIES
GOVERNMENMENT OF ANDHRA PRADESH
BANDAR ROAD, PORANKI ,
VIJAYAWADA, PIN: 521137.

3. Date of Establishment : Date of Registration

4. Financial Year : 1st April to 31st March

5. Objectives of the Society : As presented in PartNo.1 of Para 3 of Memorandum of A. P Centre for Aquaculture

6. Definitions:

In the bye-laws unless the context otherwise requires, the following words shall have the meanings assigned them namely:

6.01 The “Act” shall mean the Andhra Pradesh Societies Registration Act, 2001.

6.02 “Society” means “Andhra Pradesh Centre for Aquaculture” in respect of the State concerned

6.03 The " Centre” shall mean Andhra Pradesh Centre for Aquaculture (APCA)

6.04 The "Andhra Pradesh Centre for Aquaculture“ means the Society for establishment and monitoring of different Fisheries Projects within the Dept., of Fisheries, Govt., of A.P and at Govt., level under the Dept., of AH, DD & Fisheries Dept., Govt., of A.P

6.05 “Aquaculture” means scientific cultivation of aquatic organisms like Shrimp, Crab, Lobster, Fish, etc.

6.06 The Chairman, Secretary, Treasurer means the Chairman, Secretary, Treasurer of the Society

6.05 Chief Executive Officer means Administrative Controller

6.06 “Field Inspection” means field application of technology by the entrepreneurs

7.00 Enrolment of Members:

The society shall consist of the following members:

7.01 The Nine members who have subscribed to the Memorandum of Association of the Society shall be the Executive Members of the society as per the orders of the Government.

7.02 In addition, the Society shall be at liberty to include/exclude or co-opt such other officers or experts from Local / Foreign as the Chairman may feel necessary as members for implementation of the desired activities with due approval from the GOAP.

7.03 The Chairman of the Society shall be the Head of the Executive Committee.

7.04 Members nominated by the Dept., of A.H, DD and Fisheries, Govt., of Andhra Pradesh, Finance Dept., Govt., of Andhra Pradesh, SIFT, Kakinada, National Fisheries Development Board (NFDB), Coastal Aquaculture Authority (CAA), Central Institute of Freshwater Aquaculture, MPEDA-RGCA and Sri Venkateswara Veterinary University, Tirupathi.

7.05 The official Members nominated by the Government of Andhra Pradesh in the Dept., of A.H, DD and Fisheries, Govt. of Andhra Pradesh in Consultation with Dept., of Fisheries, Govt., of Andhra Pradesh if such consultation is considered necessary by the Govt., of Andhra Pradesh.

7.06 Vacancies either by resignation or otherwise may be filled by the Society in Consultation with the Government of AP & Department of Fisheries - if such consultation is considered necessary subject to approval by the Executive Committee.

7.07 The Society shall keep a roll of its members giving the address and occupation of every member and each member shall sign the required form giving his address and occupation. Each member shall notify his change of address, if any, to the Secretary who shall incorporate such changes in the roll of members kept in the society.

7.08 All Members of the Executive Committee are Ex-officio and the persons representing the post shall be the Member of the Executive Committee.

7.09 The Executive Committee may nominate any member other than the above as deemed fit for effective functioning of the Society.

7.10 The society shall function notwithstanding that any person entitled to be a member by reason of his office is not represented on it or the time being. Proceedings of the Society shall not be in validated on account of this reason or on account of any vacancy or defect in nomination of any of its members.

7.11 The Executive Committee will have administrative & financial control over the Society & other Development Agencies under the society.

8.00. Rights, obligations and privileges of the member:

The members are entitled to participate in all General Body Meetings of the Society to exercise their vote in the election of the members of the executive committee and to move any resolutions before the General Body after giving 21 days notice.

9.00. <u>Removal of members</u>:

9.01 When a person is nominated as member of the Society by virtue of an office held by him, his membership of the society shall terminate when he ceases to hold that office and the vacancy, so caused shall automatically be filled by his successor to that office.

9.02 Non-official members of the society appointed by the Government of India /Govt. AP shall hold office for such periods as may be prescribed at the time of their appointment or at any time thereafter

9.03 Whenever a member desires to resign from the membership of the society, he shall address his resignation to the Chairman of the society and upon his acceptance the resignation shall take effect.

9.04 A member of the society in so-facts ceases to be a member if:

i) he dies:
ii) he is declared to be of unsound mind by competent courts.
iii) he applies to be adjudicated as insolvent:
iv) he is declared to be insolvent

v) he is convicted by a court as a criminal for of an offence involving moral delinquency turpitude and sentenced in respect thereof to imprisonment or other punishment;
vi) he is removed in pursuance of clause iv of these Rules& Regulations.
vii) appearing as legal practitioner on behalf of or against the Society
viii) acts against the interest of the society.

10.00. <u>Manner in which the society will transact its business:</u>

10.01 The Executive Committee of the Society for the purpose of society's Registration under Act, of 2001 shall consist of the following and its first term shall last till the expiry of 3 years from the date of registration of the society.

10.02 The Society may in consultation with the Dept., of Fisheries/Govt. AP, if such consultation is considered necessary, terminate the membership of any or of all the members of any or of all the members other than ex-officio members of the of the Executive Committee.

10.03 The Executive Committee shall meet at least once in 3 months for the transaction of the business of the Society. One third of the members of the Executive Committee shall constitute quorum for any of its meeting.

10.04 Meetings of the Executive Committee may ordinarily be held at the office of the society, but if the Chairman considers it is necessary in the interest of the Society, he may fix meeting at other places also.

10.05 Meetings of the Executive Committee shall be called by the Chairman and notice of the meeting shall be issued by the Secretary of the Society or any other officer authorized by the Chairman. At least 7 days notice shall be given for the meeting.

10.06 Each member of the Executive Committee shall have one vote but, if there be equality of votes on any question, the Chairman shall be entitled to cast his vote.

10.07 The Chairman may in his discretion refer any question which is of sufficient importance for consideration and decision of the Government shall be binding on the Society and its Executive Committee.

10.08 The proceedings of the meeting of the Executive Committee shall be approved by the Chairman and shall be circulated to the members.

10.09 The Secretary of the Society shall keep proper records of the proceedings of the Executive Committee duly authenticated by the Chairman.

11.00 <u>Rights, Powers and Duties</u> <u>of Executive Committee</u>:

11.01 To prepare and execute detailed plans and programmes for the establishment of the society and to carry on its management;

11.02 To plan, implement and manage various centers of aquaculture technology under the society;

11.03 To manage the movable and immovable properties of the Society and incur expenditure of their management;

11.04 To receive grants and contributions and other forms of assistance from the Central and State Governments and their agencies and institutions and also from private sources;

11.05 To prepare budget estimates of the Society for each year and to sanction expenditure within the budget provisions;

11.06 To evolve procedures and guidelines for providing technical, financial and other assistance and inputs including fish/prawn seeds for the development and promotion of Aquaculture;

11.07 To create technical, managerial and other posts in the service of the society and to lay down procedures for making recruitment and appointment to these posts;

11.08 To lay down Rules and Regulations Governing the conditions of service of its staff and employees;

11.09 To appoint approved Auditor for the Society.

11.10 To purchase materials, equipments, articles and other things etc, as may be necessary for functioning the Society, as per the guidelines/orders of the Govt., in vogue.

11.11 To constitute District Level Aquaculture Development Agencies (ADA`s) with certain Members from the Govt., ICAR Institutes, Universities, Entrepreneurs etc., as per the need and as per the activities of the Society in that particular District for smooth establishment & monitoring of the Societies Projects.

12.00. Functions of the Office Bearers

12.01 <u>Chairman:</u>

1. The Chairman of the society shall be in the cadre of Prl. Secretary to Govt., AH, DD & Fisheries Dept., and the Head of the AP Centre for Aquaculture.
2. The Chairman shall, whenever present, preside over the Society meeting.
3. The Chairman shall coordinate the efforts of various members of the Society.
4. The Chairman shall appoint any member for the purpose of executing operational activity of the Society.
5. The Chairman shall call a meeting/special meeting of the Society at the short notice in case of emergency.

12.02 Chief Executive Officer/President

The Chief Executive Officer/President of the Society shall be in the cadre of Commissioner of Fisheries, Govt., of A.P

1. The Chief Executive Officer/President of the Society shall be Head of the Administrative Control over the affairs of the Society and shall convene all meetings of the Executive Committee and General Body.
2. The Chief Executive Officer/President of the Society shall execute all executive functions of the Society.
3. The Chief Executive Officer/President of the Society shall be responsible for the day to day management of the affairs of Society, in consultation with the Chairman and within the frame work of Govt., orders issued from time to time.
4. The Chief Executive Officer/President of the Society shall be responsible for management of Staff of the Society. He shall exercise control and discipline over the employees of the Society.
5. The Chief Executive Officer/President of the Society shall maintain account books for the funds received and expended by the Society with the assistance of the Secretary & Treasure of the Society.
6. The Chief Executive Officer/President of the Society shall be responsible for the General administration of the society subject to the control of the Chairman and discharge the following duties with the assistance of the Secretary & Treasure of the Society,

    a. To execute documents on behalf of the Society.
    b. All correspondence and financial statements and returns shall be carried on and prepared by the Secretary & Treasure Society.

c. To convene all meetings of the Society in consultation with the Chairman and to keep, maintain the minutes of the meetings and record all such documents and to carry out the resolutions passed therein.
d. To prepare the Agenda for all Meetings and circulate to the Members concerned in advance.
e. To take necessary follow up action on the Resolutions/Minutes of the Executive Committee and General Body.
f. The Chief Executive Officer/President shall be the officer to sue or to be sued on behalf of the Society in all legal proceedings.
g. The Chief Executive Officer/President shall have power to take decision in urgent matters and execute the same in consultation with the Chairman and report the matter at the next Executive Committee meeting for ratification.
h. In urgent matters the Chief Executive Officer/President may send the resolutions by circulation among the members of the Executive Committee.
i. The Chief Executive Officer/President along with Secretary & Treasurer jointly will operate the Bank Account subject to the approval of the Chairman, of the Society.
j. The Chief Executive Officer/President shall arrange for the audit of the Society accounts by the Auditors appointed by the Society.
k. The Chief Executive Officer/President shall sign and seal any document or proceedings requiring authentication by the Society.
l. The Chief Executive Officer/President shall be responsible for the execution of all policies and decisions adopted in different meetings
m. The Chief Executive Officer/President shall ensure compliance with statutory requirements of the Society.
n. The Chief Executive Officer/President shall do all such lawful acts as may be necessary to be executed for the achievement of any or all the objectives of the Society
o. The Chief Executive Officer/President shall discharge such other functions as may be specifically delegated to him by the Chairman of the Society.

12.03 <u>Secretary:</u>

1. The Principal/ Addl. Director of Fisheries, SIFT, Kakinada will act as Secretary & Treasure to the Society
2. The Secretary shall be responsible for the General administration of the society subject to the control of the President and discharge the following duties.
3. The Secretary & Treasure will assist the Chief Executive Officer/President in all matters and functioning of the Society

12.04. <u>Treasurer:</u>

1) The Members of the society shall elect a member of the society to function as Treasurer of the Society.
2) All subscriptions, aid donations and other dues to the society shall be paid to the Treasurer whose receipts will be valid and binding on the Society.
3) The treasurer will be in charge of Finance ,accounts and other financial transactions of the Society. He can handle cash as per the Government of AP norms.

13.00. Annual General Body Meeting

13.01 The first Annual General Meeting of the Society shall be held within 6 months. After closing of the financial year. The notice calling the meeting shall be issued by the Chief Executive Officer/President or any other office of the society authorized by the Executive Committee.

13.02 Every notice calling a meeting of the Society shall be issued by the C.E.O/President or any other officer authorized by the Executive Committee and such notice shall indicate the date time and place of the meeting .Such meetings may called by giving not less than 21 days notice to the members.

13.03 Notices of the meeting of the Society may be served upon members either personally or by sending them by post in an envelope addressed to the members at their address given in the roll of members. Notices sent by post shall be deemed to have been served on the day on which ordinary course they would have been delivered to the addresses.

13.04 One third of the members of the Society shall form a quorum at every meeting of the Society. The Chairman of the Society shall preside over the meetings of the Society.

13.05 The business of an Annual General Meeting shall be to receive and consider the accounts of the Society for the preceding financial year with the comments of the Auditors of the society, the report of the Executive Committee or the functioning of the Society during the preceding financial year and to transact any other business which under the Memorandum of Association or the Rules and Regulations ought to be transacted at such a meeting.

13.06 For holding the Annual General meeting if the requisite quorum is not present, the meeting shall adjourned and will be conducted after twenty one days notice such meeting will be valid with the members present for transaction of business.

13.07 Each member of the Society shall have one vote in case of equality of votes at the Annual General Meeting or any Special Body meeting of the Society, the Chairman shall use his casting vote.

14.00. Extraordinary General Body Meeting

The Chairman of the Society may convene Extraordinary Meeting of the Society to consider any matter of special importance or urgency, on his own or on the written requisition of not less than one third members of the Society, specifying the purpose for which the meeting is proposed to be convene. In case of the requisition by the specified number of members the meeting shall be convened within one month of the date of receipt of requisition.

15.00. Special resolution:

The General Body Meeting shall pass special resolutions for the following objectives.

15.01. To amend the provisions of the memorandum relating to the objectives of the society.

15.02 To amend its bye-laws.

15.03 Special resolutions shall be deemed to have been passed only if it is supported by not less than ¾ of the members present.

15.04. The Chief Executive Officer/President shall register such special resolution amending the memorandum of bye-Laws with the Register within 3 months of passing resolution.

15.05. In case powers are given to Officers .members of Body to effect amendments to the bye-laws of the society it would not extend to alter the basic character of objects of the A.P Centre for Aquaculture, under any circumstances and further no such amendments which may prove to be repugnant to the provisions of Societies Act, 2001 in vogue.

15.06 Any amendment to the memorandum of Association/bye-laws shall be carried out as per the rules & regulations in vogue

16.00 Accounts

16.01 Cash book showing daily receipts and Payments and the balance at the end of each day.

16.02 Receipt book containing forms in duplicate to be issued with details for money received by the society.

16.03 Voucher file containing all voucher for contingencies and other expenses incurred by the Society numbered serially and filed chronologically.

16.04 Ledger showing consolidated and separate accounts of all receipts and payments item wise.

16.05 Register of monthly receipts and Payments.

16.06 Register of members.

16.07 Accounts will be maintained for a financial year commencing from 1st April to 31st March.

16.08 The Society shall keep regular account of all its funds and properties.

16.09 The accounts of the Society shall be audited annually including its books of accounts and all financial transactions by the approved Auditor appointed by the Society.

16.10 The Auditors of the Society shall have access to all the records of the Society including its books of accounts, vouchers and all financial transactions.

16.11 The Auditors of the society shall be paid such remuneration as may be fixed by the society at its annual general body meeting.

17.00 Funds

17.01 The funds received by the Society shall be kept in the accounts of any nationalized banks approved by the Executive Committee.

17.02 Funds in the accounts of the society shall not be withdrawn except by such officers as may be duly empowered for this on behalf of the Executive Committee.

17.03 Systems and procedures for the financial business and control of funds of the society shall be laid down by the Executive Committee.

17.04 The investment of funds of AP Centre for Aquaculture will be in accordance with the provisions of Societies Act, 2001 in vogue.

17.05 The income and funds of the Society shall be solely utilized towards the objects of the society and no portion of it will be utilized for payment to members by way of profit/interest/dividend etc.

17.06 For operation of various Aquaculture Development Agencies in the Districts, the Executive Committee may mobilise the Funds from Government & Private Agencies etc.

18.00 Exhibition of register of members

The list of members shall be maintained in a register in which the name addresses and occupations of the members of the Society during business hours for inspection by its members free of Charge.

19.00 Supply of Copies of bye-laws etc., to members

The Society shall supply to any members on application and on payment of fees of Rs.50/- each (Rupees fifty only) a copy of (1) Society's bye-laws (2) audited Statements.

20.00 Registration under Andhra Pradesh Societies Registration Act

The AP Centre for Aquaculture Society's registration under AP Societies Registration Act, shall be irrevocable.

21.00 Dissolution of the Society

The Society shall not dissolved without the Special resolution of the Executive Committee and without the written consent of the Government of Andhra Pradesh. In the event of dissolution/ winding up of "AP Centre for Aquaculture" the assets remains on the date of dissolution/ winding up shall under no circumstances be transferred to the other similar Society with the same objectives functioning under the Government of A.P and which enjoys recognition under 80-G IT Act 1961. We, the undersigned, honorary members of the Executive Committee do hereby certify that the above is a correct copy of the Rules & Regulations of the Society.

Subject to the provisions of Section 41 of the Act, and any statutory modification thereof and as per the direction of the Government, the Society may be dissolved by a resolution to that effect passed by three-fourth of the members of the Society present in the Meeting.

We, the undersigned, honorary members of the Executive Committee do hereby certify that the above is a correct copy of the Rules & Regulations of the Society.

The names of the present members of the Executive Committee, designation, address, occupation and signature shall be as furnished below:

Sl. No	Name	Address	Occupation	Designation	Signature
1	Sri Gopal Krishna Dwivedi, IAS.,	Secretariat, GoAP, Velagapudi, Amaravathi	Prl. Secretary to Govt., AH, DD & Fisheries Dept.,	Chairman	
2	Sri Rama Sankar Naik, IAS.,	O/o Commissioner of Fisheries, Govt., AP, Vijayawada	Commissioner of Fisheries, Govt., AP, Vijayawada	CEO/ President	
3	Sri P. Koteswara Rao	Principal/Addl. Director of Fisheries, SIFT, Kakinada	Principal/Addl. Director of Fisheries	Secretary & Treasurer	
4	Sri Ravindranadh Tagore	Finance Dept, GoAP, Velagapudi, Guntur Dt, AP	Dy. Secretary to Govt.,/Representative	Member	
5	Sri T.S Vishwanath	National Fisheries Development Board (NFDB), Hyderabad	Sr. Executive (Tech)	Member	

6	Dr. R. Jayaraman	Coastal Aquaculture Authority, Chennai	Director (Tech)	Member	
7	Dr. S. Kandan	MPEDA-RGCA	Project Director, RGCA	Member	
8	Dr. B. Seshagiri	Central Institute of Fresh water Aquaculture (CIFA)	Sr. Scientist	Member	
9	Dr. T.V Ramana	Sri Venkateswara Veterinary University, Tirupati	Dean, Faculty of Fisheries Science	Member	

Witness:

Sl. No	**Name**	**Address**	**Occupation**	**Designation**	**Signature**
1					
2					

Place: Vijayawada
Date : 19-04-2018.

GOPAL KRISHNA DWIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT